

Welcome to the 2014 NLD Level I & II Course, Winter Garden, FL
Teaching How to Learn

As the coordinator for the June 1-14, 2014 courses, I hope that the enclosed information will answer many of your questions and help you in your preparation for the course.

Orientation	The courses officially begins with an informal orientation meeting on Sunday, June 1, 2014 (Level I) and on June 8, 2014 (Level II) at 4 p.m. at Foundation Academy (south campus) located at 15304 Tilden Road, Winter Garden, FL 34787. Important information will be given at the meeting, and dessert will be provided. Please make plans to arrive on time.
Transportation	If you are staying at the Quality Suites Lake Buena Vista, you may register any time after 3 p.m. If arriving by air from Orlando International Airport, car rental options are available at the airport. We may need participants who are willing to drive others to and from the course site each day. If you will be driving to the course and are willing to help with this, please let me know. For your return trip at the end of the course, please do not schedule returning flights before 4 p.m. on Saturday as this course continues until noon on that day.
Lodging	<p>The Quality Suites Lake Buena Vista is 100% smoke free, Choice Hotels Platinum Award Winner and a Disney Good Neighbor Hotel. They remodeled all suites with new living room furniture, carpeting and are installing granite counter tops in the kitchenettes. This property is ideally located just two miles from Walt Disney World Resort, minutes from the Orlando Convention Center, SeaWorld, Universal Orlando, Holy Land Experience and numerous shops and restaurants.</p> <p>Group Rate: \$95 plus 12.5% tax Dates Available: June 1 – 14, 2014</p> <p>The one bedroom suites sleep up to six, feature two queen beds, fully equipped kitchenettes, sleeper sofa, two flat screen cable TV's, two line telephones with data ports, free Wi-Fi, and local calls. A complimentary hot, breakfast buffet is served from 6.30 am to 9.30 a.m. daily. The savory starts breakfast has one meat item, eggs, fresh fruit, hot and cold cereal, pastries, assorted breads, yogurt, waffle station, milk, juice, coffee and tea. Some popular amenities include an outdoor pool, jacuzzi, business center, board room, meeting room, exercise room, game room, jogging trail and guest services.</p> <p>Individuals would be responsible to make their reservations at least 30 days prior to arrival. After that date, rooms would be released. There is a block of rooms reserved under NILD for the training. Please call 407-465-8200 to make your reservation. You will need to reserve your room directly with the hotel via a credit card and confirm payment arrangements with the hotel upon arrival. Please reference the NILD block when you make your reservation. If you have questions, please contact the sales manager Zela Dykes via email at sales@qualitysuiteslbv.com.</p>
Meals	Dessert will be provided by your NILD hosts at the Sunday evening orientation. The hotel provides breakfast for its guests each morning. You will be responsible for all other meals. If you choose to go out for lunch, there are several restaurants nearby. If you prefer to “brown bag” it, there is a grocery store nearby. A refrigerator and microwave will be available for your lunch items at the school. For supper, the hotel is conveniently located near many restaurants fitting a variety of budgets and tastes. There is also extensive shopping within a few miles of the hotel and school.

Course Attire	The classroom is air-conditioned. During class hours, please dress as appropriate for a professional setting. Business-casual would be appropriate, but jeans and shorts are fine for the evenings after class.
Daily Schedule	8:30-4:30, Monday through Friday, and Saturday from 8:30-noon. We begin promptly each morning with a focus time, so please plan to arrive a few minutes before 8:30. There will be morning and afternoon sessions, with an hour lunch break and mid-morning and afternoon beverage breaks. Additional details on the daily schedule will be provided at the Sunday evening orientation.
Weekend	There are many options for exploring, shopping, relaxing or local attractions. We will have some ideas and brochures for you. Bring along a swimsuit, if you'd like to use the pool at the hotel.
Course End	All airline departures should be scheduled after 4:00 p.m. on the Saturday following the completion of the training course. Make sure you allow adequate time for travel to the airport, check-in lines and security procedures. We are approximately 45 minutes from the airport. You will need to make shuttle (taxi) arrangements for transport to the airport.

Each course is an intensive one-week program with daily assignments. You will need a notebook, pencils, pens (red and blue) and a highlighter. We also suggest you bring a large, sturdy book bag or **small case with wheels** (strongly recommended) for transporting materials to and from class each day.

We are looking forward to meeting you, and want your time at the courses to both challenge your mind and encourage your educator's heart. If I can be of help to you before you arrive, please feel free to contact me. We'll see you soon!

Mrs. Ruth Ann Farmer, Course Coordinator

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